

Basils on Market Application

Last Name	First Name	Middle Initial		
Street / PO Box	Apt. #	City	State	Zip Code
Day Phone No.	Evening Phone No.	Social Security Number	Expected Hourly Pay Rate	
Do you have reliable transportation to and from work during hours of operation? <input type="radio"/> Yes <input type="radio"/> No		Are you applying for a full-time or part-time position? <input type="radio"/> Full-time <input type="radio"/> Part-time	How many hours per week do you want to work? Minimum _____ Maximum _____	
Position Applying For: <input type="radio"/> Server <input type="radio"/> Bartender <input type="radio"/> Host/Hostess		<input type="radio"/> Cook/Line Cook <input type="radio"/> Kitchen Prop <input type="radio"/> Dishwasher <input type="radio"/> Busser		

1. If hired, can you submit documents to prove your legal right to work in the U. S.?
 Yes
 No
2. Are you of legal age to serve alcoholic beverages (age requirements may vary by state)?
 Yes
 No
3. We do not permit smoking in the restaurant while on duty. Are you willing to comply?
 Yes
 No
4. Basils does not tolerate drug use by employees before or during work. Are you willing to comply?
 Yes
 No
5. Up to 50 lbs. of lifting several times a day is an essential function of kitchen positions. Are you willing and able to comply with this requirement?
 Yes
 No
6. Being on your feet for 6-9 hours at a time is a requirement in dining room positions. Are you willing to comply with this requirement?
 Yes
 No
7. Have you ever applied for a position at Basils on Market before?

- Yes, if yes, what was the result? _____
 - No
8. Have you ever been employed by Basils on Market ?
- Yes, if yes, when? From: _____ To: _____
What was your position? _____ Why did you leave? _____
-
- No

9. How many jobs have you had in the past year? _____ Past two years? _____

10. What were the circumstances for leaving each job? _____

11. What is the minimum amount you need to earn? \$ _____/week \$ _____/month

12. We may train on days you have other obligations. Are you willing to reschedule your plans to come to training?
- Yes
 - No

13. Do you have any schedule obligations (e.g., annual trips, vacations, weddings, reserve duty, or holidays) coming up that we may need to know about?
- Yes
 - No

14. Have you ever: Pleaded no contest to a criminal charge? ____ Pleaded guilty to a criminal charge? ____ Been indicted by a grand jury? ____ Been placed on probation with respect to a criminal charge? ____ Been convicted of or plead guilty to a felony or any act or crime of a sexual, violent, drug-related, or theft-related nature? ____

If yes to any of the above, give charge, location, date, and describe the circumstances.

15. What commitments do you have, or do you anticipate, that may affect your schedule?

16. Would you be willing to work flexible hours (including weekends)?
- Yes
 - No

17. Are you willing to work holidays?
- Yes
 - No

18. Please indicate any days you are **regularly unavailable**.

MON	TUES	WED	THURS	FRI	SAT	SUN

19. If hired, what notice do you need to give your current employer? _____

20. When would you be available to start? _____

21. Why are you applying for a position with us? _____

22. Please explain any specialized training or course work you have completed that relates to the position for which you are applying. _____

23. We have specific requirements for personal appearance for both the dining room and kitchen: a clean, proper uniform, no excessive jewelry or makeup, and good general hygiene. Are you willing to comply with these requirements?

- Yes
- No

24. Under what circumstances would you not feel comfortable serving alcohol? _____

Optional: Emergency Contact Information

Please list the person we should contact in case of an emergency.

Name: _____

Phone: _____

If employed, I hereby agree to abide by all policies and rules of the Basils on Market, including those addressing job-related appearance and grooming standards. I understand that these policies and rules may be amended or revised by the Basils on Market, at any time and that nothing in this application creates, or will create, an express or implied contract of employment between Basils on Market, and me. I understand that false, misleading, or omitted information in my application, resume, or interview(s) may result in discharge.

Signature _____

Date _____

EMPLOYMENT HISTORY

Please complete the information requested below regarding your work history. Please do not write "See Resume."

	Current or Most Recent Employer	Previous Employer	Previous Employer
NAME OF EMPLOYER			
ADDRESS/ LOCATION			
MAY WE CONTACT THIS EMPLOYER? IF NO, PLEASE EXPLAIN	YES ____ NO ____	YES ____ NO ____	YES ____ NO ____
SUPERVISORS NAME			
PHONE NUMBER			
LENGTH OF EMPLOYMENT	FROM: TO:	FROM: TO:	FROM: TO:
POSITIONS HELD			
DESCRIPTION OF DUTIES AND RESPONSIBILITIES			
HOURLY RATE OF PAY	START: LAST:	START: LAST:	START: LAST:
AVERAGE NUMBER OF HOURS WORKED PER WEEK			
REASON FOR LEAVING			